

CARLISLE RUGBY FOOTBALL CLUB

Minutes of a meeting of the GENERAL COMMITTEE
held on Monday, 8th September 2008 at 8.30pm.

PRESENT:

Messr Atkinson, Burnett, Grealish, Hodgson (Treasurer), Hargreaves, Morton, Plummer, Rawling, Scott, Swarbrick (Chairman) together with Ms M.Errington-Dodds.

AGENDA ITEM	ACTION / ATTN
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1. APOLOGIES FOR ABSENCE:

None.

2. MINUTES OF THE PREVIOUS MEETING:

The minutes of the previous meeting held on 11th August 2008 were taken as read and approved /

3. MATTERS ARISING:

WAS reported that he and Geoff Jackson had attended a county meeting concerning future changes in welfare matters, CRB checks and other matters relating to young persons. Further details in due course. Many of the functions would be regulated by the Independent Safeguarding Authority.

4. RUGBY COMMITTEE:

The notes of a meeting of the Rugby Committee held on 25^h August 2008 , and having been previously circulated, were taken as read and approved /

5. HOUSE & GROUNDS COMMITTEE:

The notes / minutes of a meeting of the House & Grounds Committee held on 11th August 2008 , and having been previously circulated, were taken as read and approved /

6. FUND RAISING / SPONSORSHIP COMMITTEE:

The notes of a meeting held on 1st September were presented to the meeting and accepted.

7. FINANCIAL REPORT:

AH presented the monthly financial management report and further commented on the apparent overspend. Bar income was down on the equivalent period last year. He asked what the 'forward plan' for rugby was and could this be updated. Agreed rugby committee to consider.

MP

8. SUBJECT: RFU RECOMMENDATIONS ON CLUB INCORPORATION:

DIRB had considered the papers sent out by the RFU with a view to

DIRB

<p>safeguarding the possible liabilities of club committee members in the event of personal financial liability occurring that could not be met from club funds or insurance. He had consulted Paul Alderson of Saint & Co and the latter had expressed a wish to help.</p> <p>DIRB recommended that consideration should be given to incorporation but that it needed to be considered in the light of our current status as a CASC club.</p> <p>He proposed, seconded by GAH that, a working group be set up to consider the implications and report back.</p> <p>Agreed that the group would consist of DIRB, Ian Scott, Alan Hodgson with Paul Alderson co-opted. To report back in due course with firm proposals.</p>	
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9. SUBJECT:

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10. SUBJECT:

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11. CORRESPONDENCE:

<p>DDM reported that only routine correspondence had been dealt with. He expressed some concern that some mail arriving at the Club was being opened and resealed.</p>	
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12. ANY OTHER BUSINESS:

<p>AH & DDM both commented on the fact that the club purchasing policy was not being strictly adhered to. Invoices were still being received for which no order had been issued.</p> <p>A purchase order must be completed FOR THE PURCHASE OF ALL ITEMS WHERE A DIRECT DEBIT ACCOUNT WAS NOT IN OPERATION.</p> <p>The top copy MUST be sent to the company from whom goods / services are being obtained. Where a price has been agreed in advance this should be clearly stated on the order form.</p> <p>Order forms should be correctly and fully completed. Retrospective completing of forms is not acceptable. Agreed.</p>	
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13. DATE OF NEXT MEETING:

Monday, 13 th October 2008 at 8.30pm.	
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Please note this is a standard template and not all parts may be completed.