

CARLISLE RUGBY FOOTBALL CLUB

Minutes of a meeting of the GENERAL COMMITTEE
held on MONDAY 14TH JULY 2008 at 8.00 PM.

PRESENT:

Messrs Atkinson, Burnett, Hodgson (treasurer) Grealish, Hargreaves, Morton (secretary), Plummer & Swarbrick (chairman) with Ms M. Errington - Dodds.

AGENDA ITEM	ACTION / ATTN
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1. APOLOGIES FOR ABSENCE:

Messrs Scott & Stamper	
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2. MINUTES OF THE PREVIOUS MEETING:

The minutes of the previous meeting held on 12 th May, 9 th June & 7 th July, 2008 were taken as read and approved /	
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3. MATTERS ARISING:

None.	
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4. RUGBY COMMITTEE:

The notes of a meeting of the Rugby Committee held on 28 th April 2008 , and having been previously circulated, were taken as read and approved /	
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5. HOUSE & GROUNDS COMMITTEE:

The notes / minutes of a meeting of the House & Grounds Committee held on 12 th May 2008 , and having been previously circulated, were taken as read and approved /	
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6. FINANCIAL REPORT:

In the absence of the treasurer (who arrived during the presentation, WAS indicated the accounts were satisfactory. Each team had been set a target of £2000 fund raising for the season. There was some concern that external grants may be reduced during the season and close monitoring of expenditure would be necessary.	
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The SAGE accounting system had now been implemented and management accounts would now be available on a monthly basis to assist with spending / budgeting.	
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7. SUBJECT: BANKING

DDM informed the meeting that, as a result of other demands being placed on those who had already been delegated authority to investigate and, if necessary, change banking arrangements, he had discontinued the exercise. No change would now be made to banking arrangements. Agreed.	
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8. SUBJECT: ORDERING OF SUPPLIES & EQUIPMENT:

DDM updated the meeting concerning the ordering system. An order, signed by an approved signatory, would now be needed for ALL PURCHASES. Purchases not so authorised would be passed to the person placing the order from their own funds. Agreed.	
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9. SUBJECT: APPOINTMENTS TO THE RUGBY COMMITTEE / RUGBY COMMITTEE:

M.Plummer was appointed Chairman of Rugby and indicated that the following would make up the Rugby Committee for the 2008 - 2009 season: Messrs Burnett, Grealish, Hargreaves, Jackson, Morton, Rawling Robinson, Scott Stamper & Swarbrick together with Ms M. Errington-Dodds MP asked for permission for the Hornets XV to tour in the name of the Club to Dublin in March 2009. Agreed subject to no cost falling on the Club and all funds to be banked through CRFC. DDM reported the need for the Youth & Junior section and Ladies Rugby to have specific composition and terms of reference. Agreed to delegate to the Rugby Committee to whom both sections are answerable. .	
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10. SUBJECT: APPOINTMENTS TO THE HOUSE & GROUNDS COMMITTEE / H & G COMMITTEE:

D.I.R.Burnett was appointed Chairman of House & Grounds and indicated that the following would make up the H & G Committee for the 2008 - 2009 season: Messrs Atkinson, Carruthers, Gibson, Hodgson, Laycock, Morton, Swarbrick, Simpson together with Carole Barnes, Carol Barnes and Belinda Lloyd. No other H & G matters were reported.	
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11. CORRESPONDENCE:

DDM reported that only routine correspondence had been transacted. The RFU AGM papers had been passed to the Cumbrias RFU Representative to the RFU to use by proxy at his discretion.	
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12. ANY OTHER BUSINESS:

12.1. DIRB reported finalised details of land transactions with Carlisle Utd AFC and the Chatsworth Lawn Tennis Club.	
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Papers filed.

13. DATE OF NEXT MEETING:

MONDAY, 11 TH AUGUST 2009 AT 8.30 PM.	
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