

**CARLISLE RUGBY FOOTBALL CLUB**

**Minutes of a meeting of the HOUSE & GROUNDS COMMITTEE**  
**held on Monday 8<sup>th</sup> September 2008 at 7.30pm**

**PRESENT:**

Messrs Atkinson, Burnett (Chairman), Carruthers, Hodgson (Treasurer) Morton (Secretary). Simpson, Scott, & Swarbrick together with Mrs Carole Barnes.
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<b>AGENDA ITEM</b>	<b>ACTION / ATTN</b>
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**1. APOLOGIES FOR ABSENCE:**

Messrs Laycock, Robinson and Mrs Carol Barnes & Ms Belinda Lloyd.	
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**2. MINUTES OF THE PREVIOUS MEETING:**

The minutes of the previous meeting held on 11 <sup>th</sup> August 2008 and having been previously circulated, were taken as read and approved	
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**3. MATTERS ARISING:**

No significant matters arising. Works reported at the previous meeting had been completed.	
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**4. GROUND MATTERS:**

WAS for NL reported on some re-seeding that had been done on the fields. Continuing concerns expressed about litter on the fields and consequent damage to machinery. The groundsman had indicated his intention to step down. WAS & NL to undertake enquiries regarding replacement. Agreed that litter bins should be placed at strategic points around the ground and adjacent to the clubhouse and changing room complex.	<b>WAS &amp; NL</b>
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**5. HOUSE MATTERS:**

DA reported that there were no matters of note regarding house. All stillage racks had now been installed in cellar. Indications were that it would result in a significant saving and over a year the racks would 'pay for themselves'.	
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**6. BOOKINGS:**

DDM reported that the booking system needed reviewing so that easier access could be had to the 'system'. Mrs Carole Barnes said she was willing to be responsible for the booking system and would encourage further use of the facilities. WAS & DDM would meet with Mrs CeB to discuss future arrangements.	<b>DDM WAS &amp; MrsCeB.</b>
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**7. FINANCIAL REPORT:**

AH presented the monthly management accounts. Concern	
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<p>expressed about an apparent 'rugby overspend' so far in the current financial year. There had been little or no sponsorship income from the players. A discussion followed!</p> <p>Further examination showed that the majority of the overspend was attributed to house and grounds maintenance and that the rugby part of the overspend was not the major factor.</p> <p>DDM expressed the hope that more committee people would become involved in helping to raise funds to help the cause, rather than seek to apportion blame on those volunteers who were doing their best (as volunteers).</p>	
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**8. MATCH DUTY ROSTERS:**

<p>DIRB to liase with chairmen of other committees to produce a duty roster. This should embrace days when Carlisle Utd were at home and not just on 1<sup>st</sup> XV match days.</p>	DIRB WAS MP
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**13. CORRESPONDENCE:**

<p>None relevant to the meeting. Although DDM expressed a concern that some correspondence coming into the Club was apparently being opened and re-sealed! (Note: the secretary is responsible for all correspondence).</p>	
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**14. ANY OTHER BUSINESS:**

<p>DA reported that the minimum wage had been increased by 3.8%. Agreed that relevant staff would be paid accordingly.</p> <p>AH reminded the meeting that we had an agreement with Saint &amp; Co who administered our payroll, that staffing for the bar was limited to 15 people over a year. Exceeding that number may expose the Club to additional costs for payroll administration.</p>	
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**15. DATE OF NEXT MEETING:**

<b>Monday 13<sup>th</sup> October 2008 at 7.30 pm.</b>	
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*Please note this a standard template and not all items may be completed.*