

CARLISLE RUGBY FOOTBALL CLUB

Minutes of a meeting of the GENERAL COMMITTEE
held on Tuesday 14th April 2009 at 7.30 pm.

PRESENT:

Messrs Atkinson, Burnett, Grealish, Hargreaves, Hodgson (treasurer), Morton (secretary), Plummer (as chairman) & Scott.

AGENDA ITEM	ACTION / ATTN
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1. APOLOGIES FOR ABSENCE:

Messrs Rawling, Stamper & Swarbrick and Ms Marti Errington-Dodds.

2. MINUTES OF THE PREVIOUS MEETING:

The minutes of the previous meeting held on 9th March 2009 were taken as read and approved /

3. MATTERS ARISING:

3.1. DIRB notified the meeting that the company incorporation was proceeding well and Paul Alderson would report again in due course. In the meantime he recommended that the following be nominated as directors of the company: W.A.Swarbrick, D.D.Morton (& as company secretary), D.Atkinson, M.Plummer, M.Burnett & D.I.R.Burnett. Others may be nominated if considered necessary. Agreed.
3.2. DDM reminded the meeting of the Volunteer Evening on 21.04.2009 at Civic Centre. Volunteers needed to man a table. DDM, MP & others needed.

3.2. DDM & MP for action.

4. RUGBY COMMITTEE:

The notes of a meeting of the Rugby Committee held on 23rd March 2009, and having been previously circulated, were taken as read and approved /

5. HOUSE & GROUNDS COMMITTEE:

The notes / minutes of a meeting of the House & Grounds Committee held on 9th March 2009, and having been previously circulated, were taken as read and approved /

6. FUND RAISING / SPONSORSHIP COMMITTEE:

No meeting in April.

7. FINANCIAL REPORT:

AH gave a resume. Little change from the previous month with a loss of £4000 - £5000 projected. He emphasised the need for those making DONATIONS to complete a Gift Aid form in perpetuity and then we could claim tax back on donations for as long as the donor continued to support the Club in this way. Forms to be arranged by DDM.

DDM to arrange an appropriate form for use.

8. SUBJECT: MATCH / PROGRAMME ADMISSION CHARGES 2009 - 2010:

DDM suggested that (although he had always been opposed in the past) that it was appropriate to consider making an admission charge to matches and / or for programmes. After considerable discussion it was agreed that the position would remain unchanged. The majority felt that there were too many people using the club premises for other than rugby on match days and that accordingly it would be too difficult to administer at the gate. The decision was that no charges would be made for admission or for a programme. However, donations would be encouraged by a collection.

9. SUBJECT: BAR MANAGEMENT - COMPLAINT:

DDM reported that he received two complaints about alleged under age drinking, particularly by girls. He had issued the steward with a memorandum asking that all staff be instructed about appropriate action to take in such circumstances. The memorandum required a signature from each member of staff to acknowledge receipt of the requirements. In addition he advised the meeting that the steward had also been told that no one under the age of 17 will be allowed to serve alcohol, even under supervision by a personal licence holder. Action of secretary confirmed.

10. SUBJECT: CAR PARKING CHARGES & ARRANGEMENTS FOR SEASON 2009 ONWARDS:

Item deferred until the return from holiday of WAS who had all the details.

11. CORRESPONDENCE:

11.1. Letter from United Utilities regarding water charges for CASC clubs.
11.2. Letter from Biffa re annual contracts for waste disposal.

11.1 DDM for action.
11.2. DDM for action.

12. ANY OTHER BUSINESS:

12.1. PRINTING / COPYING MACHINE UPGRADE: DDM asked for permission to obtain on lease hire a stand alone printing / copying machine that would make us almost self sufficient for the printing of most club documents, programmes and other publications. Purchase cost was in the region of £13,000, but as a CASC club we could buy through the Cumbria County Council bulk purchasing system. That would attract an 80% discount making the costs circa £2800. However, lease hire would be £166 per quarter plus paper costs of about half a pence per copy and 4.32p per colour copy. Included in a 5 year lease hire agreement were all servicing, breakdown and instruction costs.
The treasurer had been consulted and he agreed it was both affordable and practical. Unanimous agreement to lease hire the equipment.

12.1. DDM for action.

12.2. MEMBERSHIP & PLAYING SUBSCRIPTIONS: DDM reminded the meeting that confirmation was needed, setting the playing subscriptions for the new season. This was separate to the club annual membership subscription of £20.

<p>Agreed that the senior rugby playing subscription would be set at £100 Under 18's and those in full time education will be required to pay £50 and discretionary judgements will be made by the chairman of rugby in respect of anyone who may be unemployed.</p> <p>For junior rugby a scale of charges had been agreed by the youth committee. The playing subscription for juniors would vary according to the age group, but rising to a maximum of £100 per annum as players progress through age groups. Provision has been made to cater for those families having more than one child involved. There is also a hardship clause where appropriate to be exercised by the chairman and / or secretary of the youth section.</p> <p>12.3. CUMBRIA CUP FINAL: DDM reported that he had written to Cumbria RFU asking that, IF Carlisle were in the final, consideration be given to the date being put back one week to 9th May 2009.</p> <p>12.4. NATHAN MORRIS: IS advised that Nathan of Carlisle U16 and Sedbergh School had been selected to play for England U16. He had played two games and the third game was against France. Nathan had indicated that he wanted to present an England shirt to the Club. This had been arranged for Saturday, 18th April at circa 1100 hrs. This was the only time he was available. IS making arrangements via Steve Park for publicity.</p> <p>12.5. CLUB PRESIDENT: DDM reported that JT (President) had intimated that he felt it was time to move away from the traditional position of be re-appointed annually until death. DIRB reported a similar discussion. In light of this DDM proposed, seconded by DIRB that a motion be put to the next AGM the effect that a president be elected for a two year term of office in the future. Agreed unanimously.</p> <p>12.6. CLUB CHAIRMAN: Concern was expressed about the work load that the current chairman undertook. It was agreed that ways should be sought to reduce his workload and that this would involve ensuring that others took on more responsibility.</p> <p>12.7 SPONSORSHIP / ADVERTISING: DDM reported that there had been problems collecting payments for some sponsorship "agreements". Arrangements had basically been on an informal basis in the past and he recommended that agreements be formalised in the form of a simple agreement; and that a carbonised triplicate book be devised. Agreed</p> <p>12.8. BAR OPENING HOURS - SUNDAYS: DIRB suggested that the bar could be closed on Sunday afternoons during the summer months except when the premises were booked for a function. Agreed..</p>	<p>12.7. DDM to arrange.</p>
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13. DATE OF NEXT MEETING:

<p>Monday, 11th May at 8.30 pm (or 7.30 pm if there is no H & G Committee. Confirmation to be issued in due course.</p>	
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